



San Francisco Unified School District

Special Education Services
3045 Santiago Street
San Francisco, CA 94116

PRIOR WRITTEN NOTICE		
Kai Ladue	10/20/2011	08/26/2026
Name	Date of birth	Date
This notice is to inform the parent(s) of the above named student regarding SFUSD:		
☒	Proposes to initiate or change area(s) check below; and/or	
☐	Refuses to initiate or change areas check below.	
☐	Continue special education and related services in area(s) checked below.	
Actions in the following areas:		
☒	Identification	
☒	Evaluation	
☒	Educational Placement	
☒	Provision of FAPE	
Description of the action:		
San Francisco Unified School District (SFUSD) proposed to conduct an initial psychoeducational evaluation of the above referenced student to determine their eligibility and need for special education services in order to access the general education curriculum per the Individuals with Disabilities Education Improvement Act (IDEIA) and California Education Code (CEC)		
Reasons for the action:		
This Prior Written Notice (PWN) is to formalize SFUSD's offer to conduct an initial psychoeducational evaluation for Kai		
Description of the evaluations procedures, tests, records or reports used in deciding this action:		
Any and all records or files presented to SFUSD by parent or district systems were reviewed and considered		
Description of other factors considers/reasons for rejecting them:		
San Francisco Unified School District (SFUSD) considered declining the request for assessment. Due to concern regarding Kai's academics this outcome was rejected. Based on available information there is data based suspicion of the presence of a disability and evaluation is appropriate at this time.		
Other relevant factors:		
Enclosed with this Prior Written Notice is an Assessment Plan. Please sign the enclosed Assessment Plan and indicate whether or not you consent to the proposed assessment procedures. Return the completed Assessment Plan to Ruth Asawa SOTA (Attn: Kathleen Chagoya) School Psychologist) or email chagoyak@sfusd.edu		

Kathleen Chagoya	School Psychologist	chagoyak@sfusd.edu
Name of District Contact	Position	Phone/Email
You have protection under the procedural safeguards of Part B of the IDEA. If you would like a copy of the Procedural Safeguards please contact the district and a copy will be sent to you. If you would like further information about your rights or the proposed action and/or referral please contact:		